



Switzerland Tourist Visa Document Checklist

Applicable for: 90 Days Multiple Entry

Mandatory Documents

Document	Description
☒ Original Passport	Valid for at least 6 months after the intended departure, with at least 2 blank pages.
☒ Copy of Passport Pages	First & last page, all past Schengen visas.
☒ Photograph	2 passport-size photos (3.5x4.5 cm, white background).
☒ Appointment Slip	Required on the day of visa appointment.
☒ Cover Letter	Explain the purpose of the visit, travel itinerary, and funding.
☒ Consent for Biometric Data	Fingerprint submission might be required unless already recorded within the last 5 years for a Schengen visa.

Travel Documents

Document	Description
☒ Flight Tickets	Confirmed round-trip flight tickets.
☒ Travel Itinerary	Explain the travel purpose, details, and financial arrangements.

Document	Description
☒ Proof of Return to India	Evidence of ties to India, such as property ownership, family dependents, or confirmed employment.
☒ Hotel Reservation	Proof of accommodation for the entire trip.
☒ Travel Insurance	Must cover €30,000 for medical emergencies across all Schengen states.

Financial Documents

Document	Description
☒ Bank Statement	Last 3 months' bank statements showing sufficient funds for the trip (minimum €50/day).
☒ Income Tax Returns (ITR)	Last 2 years' ITR with acknowledgment.

Occupational Document

Document	Description
☒ If Employed	Last 3 months' pay slips, employer NOC, and employment contract.
☒ If Self-Employed	PAN, company registration proof, and 3 months' bank statements.
☒ If Retired	Pension statement or proof of income from business/property.
☒ If Student	Enrollment confirmation from educational institution.

Conditional Documents

Document	Description
☒ If Minor	Birth certificate, notarized parental consent if traveling alone.
☒ Previous Passport	Previous passport (if available) or proof of prior travel history.
☒ Invitation Letter	If invited by a friend, relative, or organization in Switzerland, submit a formal invitation letter.
☒ If Sponsored	Sponsorship letter from the sponsor with financial documents.
☒ If Married	A copy of the Marriage certificate.



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